



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>Sant Hari Dass College of Higher Education</b>
• Name of the Head of the institution	<b>Dr. Jai Bhagwan</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>01125318735</b>	
• Mobile No:	<b>9810672329</b>	
• Registered e-mail	<b>santharidasscollege@gmail.com</b>	
• Alternate e-mail	<b>bhagwan.jai70@gmail.com</b>	
• Address	<b>Opposite Air Force Station, Bani Camp</b>	
• City/Town	<b>Najafgarh</b>	
• State/UT	<b>New Delhi</b>	
• Pin Code	<b>110043</b>	
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges	<b>Affiliated College</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Rural</b>	

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Guru Gobind Singh Indraprastha University, Delhi</b>				
• Name of the IQAC Coordinator	<b>Dr. Neelam Soni</b>				
• Phone No.	<b>01125318735</b>				
• Alternate phone No.	<b>01125318736</b>				
• Mobile	<b>7011133628</b>				
• IQAC e-mail address	<b>naacteam123@gmail.com</b>				
• Alternate e-mail address	<b>santharidasscollege@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://santharidasscollege.com/Download/AQAR_2021-2022.pdf">http://santharidasscollege.com/Download/AQAR_2021-2022.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://santharidasscollege.com/Download/Academic%20Calender_2022-2023.pdf">http://santharidasscollege.com/Download/Academic%20Calender_2022-2023.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.12</b>	<b>2017</b>	<b>02/05/2017</b>	<b>01/05/2022</b>
<b>6.Date of Establishment of IQAC</b>			<b>11/10/2016</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>0</b>	<b>0</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>*Faculty members of different programmes were motivated to take part in the curriculum revision with affiliating university. *Extended all supports to the students and faculty members by organizing various seminars, workshops, conference, faculty development programs for ensuring continuous learning and quality in higher education. * Encouraged the students and staff members to contribute society in collaboration with NGO and RWA of nearby locality for bringing them closure to the various issues of the society. *Strengthened the Mentoring system for providing satisfactory emotional and instrumental support, guidance, encouragement and better environment in college. * Strengthened the feedback mechanism specially the analysis of feedback received from teachers, students and alumni in respect of instructional, infrastructural and other facilities.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Financial assistance will be provided to faculties for participating in national conferences and seminar facilitate the Research Culture in institute	Financial assistance has been provided to faculties for participating in national conferences and seminar facilitate the Research Culture in institute
In context to NEP 2020 we are planning to introduce value added course for skilled enhancement	EduArt value added/add on programme introduced and successfully completed.
SHDCHE is planning to provide free consultancy for students regarding health and career awareness. And Free consultancy by ophthalmologist nearby campus.	Health awareness programme conducted by Dr. Prateek And Dr. Mayura.
Feedback analysis from various stakeholders	IQAC has been periodically involved in obtaining & analyzing the feedback from various stakeholders. Immediate implementations of the suggestions were carried out in various areas.
Conduct of National Conferences, Seminar and workshops towards research enhancement	Conducted workshop, and webinar in institute and faculties are encouraged to participate as a resource person in other institutions.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Body, SHDCHE	22/12/2023
<b>14. Whether institutional data submitted to AISHE</b>	

Year	Date of Submission
2021-2022	26/12/2022

### 15. Multidisciplinary / interdisciplinary

Being an affiliated institution we adhere to curriculum designed by GGSIP University. In the view of NEP 2020 Academic programmes are redesigned by our university to include Multidisciplinary / Interdisciplinary courses as electives. All programmes are designed in such a way that students get flexibility to choose elective courses offered in curriculum. The University is proactively working towards implementation of the suggestions given in the NEP and our institution is also follow the guideline issue by the university.

### 16. Academic bank of credits (ABC):

Sant Hari Dass College of Higher Education Institute is an affiliated institute of GGSIP University. In the direction of Academic Bank of Credits the guidelines issued by the affiliating university are being implemented by our institute. SHDCHE initiatives Poster consisting of the details of ABC along with registration procedure has been displayed on the notice board. Institute conducted session on the Academic Bank of Credit to aware students about the benefits of ABC account. All the students of BBA and B.Ed. Programme have been registered themselves on ABC portal. All the registered ABC IDs of students have been forwarded to the University. MOOCs courses are being accepted as a part of academic credits. The curriculum is defined with CBCS for easy adoption.

### 17. Skill development:

As a part of the Skill Development Programme, College organized a workshop on life skill development for students. Workshop was based on these skills:- Problem- Solving Skill (Problem-solving skills are the ability to identify problems, brainstorm and analyze answers, and implement the best solutions.), Stress Management Skill (Stress management is the tools, strategies, or techniques that reduce stress and reduce the negative impacts stress has on your mental or physical well-being) Institute conducts various activities to enhance soft skills of students. SHDCHE also conducted workshops on Happiness and Success in life, Mindfulness and special lecture on Mental and Physical well being of students etc. SHDCHE organized various activities for the development of soft skills, life skills, values, vocational guidance etc. Webinar On "Budget Announcements On Skill/Education & Teacher's Training" On 25 Feb.2023 FDP On "Life

Skills For Holistic Development" Case Study Challenge "G20" Workshop On "Artificial Intelligence" Workshop On Yoga & Healthy Food Habits - A Way Of Life Group Discussion For B.Ed Students On "ICT Tools" Train the Trainee Awareness campaign on "Vocal for local". The expected outcome of the skill development programme is to develop following Soft Skills among the students. Some of the major soft skills include: Leadership Skills, Effective Team Management and Motivational Skills, Transactional Analysis Interpersonal Skills, Goal Setting, Managing Conflicts, Vocal and Verbal Communication Interview Skills, Time and Stress Management, Body Language, Art and Science of Creating a First Impression etc..

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

As our institution is located in the rural area of Delhi we encourage our faculty members to deliver the content in bilingual mode or in regional language to increase the learning of students. Further, course namely Corporate Governance, Ethics and Social Responsibility of Business, Human Rights and Value Education etc. in the curriculum of various programmes inculcates cultural values in Indian tradition so that students imbibe value orientation. Our students B.Ed Programme have option to write answers in both language Hindi and English. Institute organized various activities to preserve and promote Indian language like Nukkad Natak(in Regional Language), Prabhat Pheri, Bhasha Utsav, Essay writing competition on Tribal Freedom Fighter, celebration of Hindi Diwas and Kavi Sammelan etc.. To preserve traditional culture we organized various traditional form of dance competition like Haryanvi, Rajasthani, Gujrati, ect.. To preserve and promote Indian art institute organized workshops in collaboration with local vendors, and organized Awareness Campaign "Vocal for Local", Madhubani Art, Mandala Art competition etc.. Institute also Introduced Value Added Course on Art Education to promote Indian Art •Artist in Me • Edu Art

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

SHDCHE offers various programmes. All these programmes are offered as outcome-based education (OBE) which is designed keeping in mind the national and global requirements. The Institute has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes. All courses are designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying, Analyzing etc. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills

so those students contribute proactively to economic, environmental and social wellbeing of the nation. All course syllabi have been designed with due consideration to social needs at large so as to apply the spirit of NEP.

## 20.Distance education/online education:

SHDCHE organized online conferences, workshops, seminars, extension lecture and training programme, skill enhancement programme for students. During pandemic we have started our YouTube channel where faculty members upload the recoded video lectures of their respective subjects. The opening up of educational institutions after the pandemic has paved the way for adopting a hybrid mode of education by combining online and offline resources which is envisaged in New Education Policy. SHDCHE do not offer distance Education. Our students are enrolled in MOOCs for each semester and they study within their own pace through online mode. The faculties give required guidance and support for successfully completion of the course. They guide and help the students during the enrolment process, selection of topics, submission of the assignments, attempting the quizzes, use of technology in learning process for the successful completion of their course. Flipping the classroom with tools such as videos, audio, online quizzes and the like can help in and out of class activity work together. They make the learning process more effective and useful. Our institution works on the blended learning approach, allowing students to give the educational practice of combining digital learning tools with more traditional classroom face to face teaching. In a true blended learning environment.

## Extended Profile

### 1.Programme

1.1 82

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 271

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 37

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 96

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 25

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 1

Number of Sanctioned posts during the year



## Extended Profile

### 1. Programme

1.1	<b>82</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>271</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>37</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>96</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>25</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	1
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	16
Total number of Classrooms and Seminar halls	
4.2	3714521
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	69
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- SHDCHE is an affiliated college of GGSIP University and our institution is adhering to the curriculum planned and designed by the University. We have a robust strategy foreffective delivery of curriculum and to provide the best quality education along with the holistic development of students.
- Academic processes are streamlined, with academic calendar, and academic planner, timetable, lesson plan, and lecture log are prepared according to university guidelines. The Head of the Departments regularly monitored classes as per the scheduled timetable, also check the lesson Plan and lecture logs prepared by the faculty members of the respective department.
- Academic calendar: the Academic calendar is designed and developed by the university in the beginning of the session.
- Academic planner: It is a schedule of all the scholastic and co-scholastic activities, designed and developed by our

institute for Overall Development of students.

- Time table: The time table is prepared by the programme coordinator after course/subject allocation to faculty members.
- Lesson Plan and lecture log prepared by the faculty members to complete the syllabus as per the university guideline.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://santharidasscollege.com/Download/Bc_Programme-wise%20Class-Wise%20Time%20Table_2022-2023.pdf">http://santharidasscollege.com/Download/Bc_Programme-wise%20Class-Wise%20Time%20Table_2022-2023.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of the each academic session, GGSIP University provides an Academic Calendar comprising schedule for classes and examination, along-with cultural and sports activities at University level a to all the affiliated institutions for timely completion of the academic activity.

we prepare our own academic planner on the basis of academic calendar provided by the university which incorporate the tentative schedule for the activities related to cocurricular, extracurricular, cultural, sports, conference, seminar, FDP, workshop, various training & awareness programmes, teaching practices, social outreach etc. on the basis of inputs from programme co-ordinators along-with internal examination (class test) schedule & other related matters fitting in the timeline given by the University. Both the academic calendars, released by the University and prepared by the institution, are shared by with departments to ensure proper implementation

We continuously monitor and evaluate the performance of our students and maintain the records in our CIA (Continuous Internal Assessment) format.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://santharidasscollege.com/Download/Planner_2022-2023.pdf">http://santharidasscollege.com/Download/Planner_2022-2023.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**2**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

125

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

125

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

- SHDCHE is an affiliated institute of GGSIP University and adheres to the curriculum designed by the university. We integrate cross-cutting issues relevant to gender, environment and sustainability, Human values, and Professional Ethics into the curriculum by offering subjects like in B.Ed and BBA Programme.

BED 107

Understanding Discipline and Subjects

BED 210

**Gender, School and Society**

BED 216

**Environmental Education**

BED 220

**Human Rights and Value Education**

BBA106

**Business Environment**

BBA217

**Environmental Studies**

- The management of the institute strongly believes in professional ethics. Apart from above we organized various events and activities relevant to gender, environment and sustainability, Human values, and Professional Ethics
- In the beginning of the session we organized orientation programme for our new students in which all the students made aware of code of conduct.
- To inculcate professional ethics we organized workshop on ethics at work for students and staff. To inculcate human values institute organized electoral Literacy Programme, vigilance Awareness week, swacchatha pakhwada, Green initiatives , tree plantation drive, celebration of international women's Day, etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

185

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
---	---

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://santharidasscollege.com/feedback22-23.pdf">http://santharidasscollege.com/feedback22-23.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

160

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

18



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Institutional strategy to assess and the learning level of students and special remedy for slow learner and advance learner:**

- At the time of enrollment; Students are categorized in advanced learner and slow learner on the basis of their 10+2/ last educational qualification marks and accordingly the students are provided the remedial classes in the beginning of the Academic Session every year.
- Teachers also assess the learning level of students during the semester and observe of the performance in the class tests, assignments, tutorials, etc. it helps to indentify the slow and advanced learners.
- To improve the learning level of slow learners, we plan and arrange the tutorial classes and bridge course to make them comfortable with subject. The purpose of which is to give special coaching in areas where they need support. These are designed particularly for the first year students with a focus on bridging the gap and providing a smooth transition for the students.
- To optimize the potential of advance learners we provide the practical exposure and platform of variety of scholastics and co-scholastic activities to encourage them.
- In addition we organize teacher-student interactions, and mentors -mentees system, guidance and counseling session, to understand their emotional psychological aspects and provide them safe, comfortable friendly environment helps to identify the obstacle or difficulty in learning process of students.

File Description	Documents
Link for additional Information	<a href="https://www.youtube.com/channel/UCljRruYks1B_BjWRg0n9XDw">https://www.youtube.com/channel/UCljRruYks1B_BjWRg0n9XDw</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
271	25

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- SHDCHE actively works to provide an excellent learning environment wherein students are trained to develop their innate talent and realize their potential to the maximum.
- For providing experiential learning a series of events, talks, workshops, field trips, industrial visits, seminars, and webinars are organized to provide beyond the classroom exposure and hands-on experience to students for their holistic growth and overall well-being.
- To enhance the learning experience our B.Ed and BBA students undergo through an internship and teaching practice respectively.
- On the part of Participative learning, Students are encouraged to participate in various curricular and co-curricular activities organized in collaboration with various organizations. Like Sashakt Bharat Nirman NGO, Local Development Committee etc..
- Both the departments of the college, through a myriad of events, consistently attempts to Bridge the gap between theory and praxis and Prepare students for careers in a variety of fields through practical-oriented programmes.
- Institute also organized interactive sessions with eminent personalities to sensitize students about their responsibility towards society through various outreach programmes to inculcate a sense of duty towards the

environment and Nurture a meaningful balance of physical and mental well-being.

- The guidance and counseling sessions and Mentor-Mentee sessions particularly for those students facing some mental or emotional imbalances after pandemic period.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://santharidasscollege.com/Activities%202022-%202023.pdf">http://santharidasscollege.com/Activities%202022-%202023.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay connected to the internet and to make teaching learning process effective. Most of the faculty members use power point presentation, Audio visual Lab, to deliver lecture in class room.
- Our classrooms are well equipped with LCD Projector and white /Green Board. Institute has ICT lab with the capacity of 69 students where Students learn about use ICT in their respective subject area.
- During pandemic faculty members started taking lectures online through Google Meet and Zoom application. We have also started our YouTube channel where faculty members upload their recorded lectures for students. Teachers most often use ICTs for 'routine tasks' (lesson plan development, information presentation, basic information searches on the Internet, record keeping and so on).

The following ICT tools, techniques and resources are available in the Institute:

- Overhead Projector
- LCD Projector
- Computers/Laptops
- DVD Player
- Photocopier

- Scanners
- TV/LED
- Printers
- Camera
- Clip Collar Mic
- Digital Library resources (DELNET)
- E-Journals
- E-Books
- E- Pustakalya
- Course/Subject related websites
- Online Classes through Webex

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://santharidasscollege.com/Download/3j_Use%20of%20ICT.pdf">http://santharidasscollege.com/Download/3j_Use%20of%20ICT.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Institution follows the ordinance 11 of GGSIP University for conduct and evaluation of the examination and related rules and regulations thereupon formulated and issued by the University. Internal Assessment Process, as per the guidelines of the GGSIP University, is conducted by the examination department of SHDCHE and kept in records as per the norms of the University. Continuous evaluation by teachers (Internal Assessment) is done on the basis of students' performance in terms of assignments, presentations, class tests, practical file, viva and case studies. As per the scheduled date/week given by the GGSIP university, Subject-wise Internal Examination is taken in the form of written test as a part of the Internal assessment. Awards sheets of all subjects for the Internal Continuous Assessment pertaining to each student are prepared through the respective faculty members. Students are communicated their subject wise internal assessment marks before their end term examinations.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://santharidasscollege.com/Download/Planner_2022-2023.pdf">http://santharidasscollege.com/Download/Planner_2022-2023.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Mechanism to deal with examination is completely designed and developed by the university and to maintain the entire mechanism time bound, transparent, efficient we has the following methodology. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. To ensure the transparency and curb the malpractices the end term examinations are conducted at a center other than the college. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within a week from the date of examination. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board. Day to day performance of the students is assessed by assignment submission, powerpoint presentations and viva -voce. For the quality of the projects, the evaluation is done by Project Review Committee along with the project guides. Students can apply for re-evaluation of their

answer sheet within a week from the declaration of results if they are not satisfied with their results.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://santharidasscollege.com/Download/Planner_2022-2023.pdf">http://santharidasscollege.com/Download/Planner_2022-2023.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College adopts Outcome based education. The following mechanism is followed by the institution to communicate outcomes to the teachers and students. Every year Institution organized an orientation program in the beginning of academic year. PPTs are prepared and presented by the heads of the department to give the complete information about the courses and program outcomes. The Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website and hard copies of syllabus are provided to students at the beginning of the session. The importance of the learning outcomes has been communicated to the teachers in IQAC Meeting and Staff Meeting. Initially 5-7 lectures are given by the faculties for introducing the subject in all the programmes. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes in classroom Meetings. Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective program. Course Outcomes (COs): It defines the cognitive processes, built by a course and programmes. It gives the resultant knowledge and skills that a student acquires at the end of each course. Program Specific Outcomes (PSOs ): These are statements that defines outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://santharidasscollege.com/BEd_Syllabus_2021-22_onwards.pdf">http://santharidasscollege.com/BEd_Syllabus_2021-22_onwards.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Sant Hari Dass College of Higher Education has outcome based education system to ensure the attainment of course outcome and program outcomes. The objective and outcomes of program are designed by the University for testing and evaluation of students. Our institution has an examination cell to conducts Unit Tests, Field Survey, Practical Work, Seminars, and Internships etc. for effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. We have direct and indirect methods of assessment to ensure attainments of Programme outcomes, Programme specific outcomes and course outcomes. The score of the following assessments are taken into account for evaluation CO's. Direct Assessment methods are Internal assessment, Group discussion, Laboratory assignment, Viva based on Students projects report, Assignments End term exam (Semester wise assessment conducted by the university) Indirect Assessment Methods

**Feedbacks:** Feedback mechanism is used to improve teaching learning process in outcome based education Co-curricular activities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://santharidasscollege.com/index.php">http://santharidasscollege.com/index.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

94



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://santharidasscollege.com/">http://santharidasscollege.com/</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://santharidasscollege.com/feedback22-23.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

NIL

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of our Institution have actively participated in the following activities in collaboration with different collaborating agency.

**Tree Plantation Drive**

25/11/2022 (Friday)

Organised by Cultural Committee of Sant Haridass College of Higher Education in association with Sashakt Bharat Nirman Educational and welfare Foundation (NGO)

**Poster Making Activity "Environmental Sustainability"**

15/10/2022 (Saturday)

Organised by IQAC of Sant Haridass College of Higher Education in association with RWA

**Bal Mela**

14/11/2022 (Monday)

Organised by Cultural Committee of Sant Haridass College of Higher Education in association with Sashakt Bharat Nirman Educational and welfare Foundation (NGO)

slogan writing competition

15/11/2022 (Tuesday)

Organised by ELC's/VAF

video making competition

15/11/2022 (Tuesday)

Organised by ELC's/VAF

Workshop on "Artificial Intelligence"

10/03/2023 (Friday)

Organised by IQAC of Sant Haridass College of Higher Education in association with IBM CSRBOX Foundation

Awareness Campaign on "Innovative ways to conserve water"

19/4/2023 (Wednesday)

Organised by Cultural Committee of Sant Haridass College of Higher Education in association with Sashakt Bharat Nirman Educational and welfare Foundation (NGO)

voting Awareness Activity (ELC)

21/04/2023 (Friday)

Organised by IQAC of Sant Haridass College of Higher Education in association with RWA

Revamping Environmental Endeavors

17/5/2023 (Wednesday) to 05/06/2023 (Monday)

Organised by IQAC of Sant Haridass College of Higher Education in association with RWA

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/Activities%202022-%202023.pdf">http://santharidasscollege.com/Activities%202022-%202023.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

268

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

5

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SHDCHE has positive approach with full commitment for providing all supports to maintain and utilize them. Accordingly, the college follows the guidelines of regulating bodies. To provide adequate space for effective teaching and learning process like:

1. The Institute has spacious classrooms which are equipped with white boards and cameras. The class rooms are also equipped with LCD projectors to facilitate the Audio, Visual Presentations.
2. Separate Staff Cubical for all the Faculty members with the facility of desktop/ laptop.
3. Reading room has been allocated for accommodating more students.
4. The computer laboratory has also been expanded and well equipped.
5. The Institution has furnished air-conditioned in the area of Reading Room and ICT Lab and also Final year Classrooms have been facilitated with LCD Projector.
6. Campus is Wi-Fi enabled.
7. Library is equipped with various text and reference books related to all subjects, competitive exams, national and international journals, project reports, newspapers, magazines, e-books, e-journals to meet the expectations of the teachers and students with the changing time.

8. The Institute has well equipped Art and Craft Resource Centre, Curriculum lab with component of language and Soicial Studies, Health and Physical Education Resource Centre, ICT Resource Centre, Psychological Resource Centre, Science Resource Centre and Maths Resource Centre as per the requirement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://santharidasscollege.com/Download/class%20room%20with%20ICT%20facility.pdf">http://santharidasscollege.com/Download/class%20room%20with%20ICT%20facility.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), etc. for the holistic development of the students. In order to create and enhance infrastructure, the policy of the institution is to cope up the contemporary educational environment in order to learn and implement the new developments for improvement. To get feedback of the stakeholders for improvement and better maintenance. To comply the suggestions put forward by the internal and external auditors and the regulating bodies. The Institution has earmarked specific spaces for extracurricular activities and made available to students.

The institution provides better infrastructural facilities for the indoor and outdoor games both. The institution has a Multipurpose Hall which is well furnished and equipped with projector and audio visual aids to conduct various activities for students as well as staff members. The institution has an air conditioned Conference room to organize various activities. The institution has a Medical room for first aid facility for students, teachers and staffs. The institution has a canteen which provides quality/ hygiene food.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://santharidasscollege.com/Download/11c_Sports%20Facilities.pdf">http://santharidasscollege.com/Download/11c_Sports%20Facilities.pdf</a>



**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

16

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

16

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://santharidasscollege.com/Download/3j_Use%20of%20ICT.pdf">http://santharidasscollege.com/Download/3j_Use%20of%20ICT.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

3714521

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Our institution has central library which covers text books, reference book and others books with foreign, peer-reviewed journals and bound volumes of journals. Our Library is well furnished to accommodate more than 50 students at a time and provides conducive environment for study. The library has under

closed circuit television (CCTV) surveillance Cameras. DELNET: The Institution has DELNET (Developing Library Network) for promoting resource sharing among the libraries through the development of a network of libraries. It aims to collect, store, and disseminate information besides offering computerized services to students and faculty members. KOHA (Version: 20.11.03.000): The library has developed the database of its own collection through the library software named KOHA. We introduced KOHA in our library in 2021. Library is fully computerized with barcode-based issue-and return process. By KOHA a particular book can be found by Title, Author, Subject name etc. Library Automation: library is partially updated in the library software database and it still in progress.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://santharidasscollege.com/Download/7a_Library%20Details_2022-2023.pdf">http://santharidasscollege.com/Download/7a_Library%20Details_2022-2023.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.13

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution has well equipped computer lab for the students. Our college building including library is facilitated with the Wi-Fi connectivity. Institute updates its IT facilities on regular basis and new equipment also has been purchased as per the requirements. We have open access of Wi-Fi connectivity for all students and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating: Computer is formatted in regular basis. All computers has antivirus Computers have been formatted by our computer operator as per the requirement. Anti-virus is regularly installed in computer Wi-Fi connectivity is available as mentioned in 4.1.1, Institution has CCTV installed in every classroom. We are using 100 Mbps Internet speed in our campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://santharidasscollege.com/Download/Computer%20Lab.pdf">http://santharidasscollege.com/Download/Computer%20Lab.pdf</a>

**4.3.2 - Number of Computers**

48

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

3714521

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

It is very essential for any educational institute to provide estateof- art Infrastructure, ICT enabled Instruction Facilities and all Facilities for Extra-curricular Activities (Sports, Cultural and Academics). The management of the college has positive approach with full commitment for providing all supports to maintain and utilize them. Accordingly, the college follows the guidelines of regulating bodies. In order to create and enhance infrastructure that facilitates effective teaching and learning, the policy of the institution is To cope up the contemporary educational environment in order to learn and implement the new developments for improvement. To get feedback of the stakeholders for improvement and better maintenance. To comply the suggestions put forward by the internal and external auditors and the regulating bodies. To provide adequate space for effective teaching and learning process like: 1. Reading room has been allocated for accommodating more students. 2. The computer laboratory has also been expanded and well equipped. 3. The Institution has furnished air-conditioned in the area of Reading Room and ICT Lab andalso Final year Classrooms have been facilitated with LCD Projector. 4.Campus is Wi-Fi enabled. 5. Library is updated with latest edition of text and reference books, journals and e-journals to meet the expectations of the teachers and students with the changing time.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://santharidasscollege.com/Download/class%20room%20with%20ICT%20facility.pdf">http://santharidasscollege.com/Download/class%20room%20with%20ICT%20facility.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
1	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
10	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>

File Description	Documents
Link to institutional website	<a href="http://santharidasscollege.com/Activities%202022-%202023.pdf">http://santharidasscollege.com/Activities%202022-%202023.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State



**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students are very important stakeholders of an institution. Students support and contribution is an integral part in institutional growth and development. To operate institutional activities we provide opportunity to our students to get involved in various administrative, co-curricular and extracurricular activities. Each committee is constituted with 5-7 faculty member and 5-7 students. A list showing students representation and engagement in various administrative, co-curricular and extracurricular activities has been given as a sample and a separate list of committees for student's representation on

various bodies as per established processes and norms have been attached.

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/">http://santharidasscollege.com/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association registration is under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Institute has a vision and mission to serve better and to overall development of the students. Our mission and vision are as follows: OUR VISION

To make quality education accessible to students particularly residing in the rural areas, where the college is situated. To form an academic excellence with innovational teaching approach imbining educational values. To be a national leader in transforming lives through an innovative, rigorous and compassionate approach to education. To strengthen and improve the positive impact on our students and community and transforming their lives.

#### OUR MISSION

To develop academic excellence along with the harmonious and holistic development of the students by inculcating and nurturing competencies, by providing them value based quality orientation in various functional areas of Education and Management.

To prepare and empower students to be successful by having knowledge, skills and attitude and to adopt and thrive in the increasingly diverse and ever changing world. We have various committees and councils in our institution which is headed by one of our faculty member. Like Internal Quality Assurance Cell, Anti Ragging committee, grievance Redressal Committee, Sexual Harassment Committee, Sports Coordination Committee, Admission Cell, Guidance Counseling Cell, Examination Committee, and Co-Curricular Activity Cell etc.

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/about.php">http://santharidasscollege.com/about.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institutions believes in the practices of decentralization and participative management. For practicing Decentralization in our institution various committees and cells have been formed. like IQAC Committee, Anti Ragging committee, Grievance redressal committee, sexual Harassment committee, admission council, sports committee, guidance and counseling committee. List of various committees which was formed to decentralize the entire system and to support participative Management.

IQAC Committee Development and application of quality benchmarks; Setting parameters for various academic and administrative activities of the institution; Facilitating the creation of a learner-centric environment conducive to quality education and faculty development to adopt the required knowledge and technology for participatory teaching and learning process; Collection and analysis of feedback from all the stakeholders on quality related institutional processes; Dissemination of information on various quality parameters to all the stakeholders; Development and maintenance of institutional database through MIS for the purpose of maintaining and enhancing institutional quality; Periodical conduct of Academic and Administrative Audits along with their follow-up activities. Anti Ragging Committee To overview and ensure that there is no ragging in the campus Grievance Redressal All the grievances of the students or staff which could not be settled in the routine process (in routines process, we have mentor-mentee system to hear the problems and issues of students) should be referred to this committee.

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/Download/Organogram.pdf">http://santharidasscollege.com/Download/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutions believes in the practices of decentralization and participative management. For practicing Decentralization in our institution various committees and cells have been formed. like IQAC Committee, Anti Ragging committee, Grievance redressal committee, sexual Harassment committee, admission council, sports committee, guidance and counseling committee. List of various committees which was formed to decentralize the entire system and to support participative Management IQAC Committee Development and application of quality benchmarks; Setting parameters for various academic and administrative activities of the institution; Facilitating the creation of a learner-centric environment conducive to quality education and faculty development to adopt the required knowledge and technology for participatory teaching and learning process; Collection and analysis of feedback from all the stakeholders on quality-related institutional processes; Dissemination of information on various quality parameters to all the stakeholders; Development and maintenance of institutional database through MIS for the purpose of maintaining and enhancing institutional quality; Periodical conduct of Academic and Administrative Audits along with their follow-up activities. Anti Ragging Committee To overview and ensure that there is no ragging in the campus Grievance Redressal All the grievances of the students or staff which could not be settled in the routine process (in routines process, we have mentor-mentee system to hear the problems and issues of students) should be referred to this committee. Committee tries to settle the issues amicably in a time bound manner.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://santharidasscollege.com/Download/Planer_2022-2023.pdf">http://santharidasscollege.com/Download/Planer_2022-2023.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Hierarchical structure of our institution has been formed to

clearly delineate duties, responsibilities, accountability, and powers at each level. SHDCHE is established in the year 2009 with clear and focused vision and Mission. ADMINISTRATION Our institution has defined administrative and academic setup to continually improve the quality and standard of education to achieve excellence. All stakeholders participate actively in the administration of the institute. It consists various committees at institute and department level for the effective functioning of the institute. The roles and functions of the committees are organized and defined as per the instructions of principal of the institute and university requirement. APPOINTMENT, SERVICE RULES AND PROCEDURE All posts are normally be filled by the advertisement. Appointments of the staff of the College except that of the Principal shall be made by the Selection Committee constituted by the Chairman. Appointing Authority for teaching posts: (a) The Chairman, SHDCHE (b) Principal, SHDCHE (c) Director, SHDCHE (d) 2 subject experts in relevant field (from outside the institution, not below the rank of Professor) For Non Teaching Selection Committee: - (a) The Chairman, SHCHED (b) Principal, SHCHED (c) Director, SHCHED (d) 2 experts in relevant field (from outside the institution)

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/index.php">http://santharidasscollege.com/index.php</a>
Link to Organogram of the Institution webpage	<a href="http://santharidasscollege.com/Download/Organogram.pdf">http://santharidasscollege.com/Download/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Keeping the welfare of the teaching and non-teaching faculty, the institute looks after their professional growth. SHDCHE conducts workshops, FDPs, for its faculty's professional growth. For praising their professional achievement and motivation the institute honored the deserving faculties for their performance and achievement. It acts as a source of motivation for them to work further with full encouragement.
- Institute provides following facilities to all staff members
  1. Free in campus medical facilities
  2. Free Psychological counselling
  3. Computers with Wi-Fi facility
  4. Canteen
  5. Free transport
  6. Sports facilities

Apart from above teaching and non teaching staff can also avail following facilities.

  - Casual Leave
  - .Medical Leave
  - Maternity Leave
  - Study Leave

- Leave for Evaluation/ Examination work
- Leave for U.R. Duty
  
- Summer/ Winter Vacation

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/Download/4b_Leave%20Rules.pdf">http://santharidasscollege.com/Download/4b_Leave%20Rules.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our Institution is carried out the Faculty Appraisal, annually, based on certain administrative and academic criterions such as Integrity, Service Length, Sincerity, hardworking & Punctuality Behavior with Colleagues, Subordinates & with students Academic

Performance and Teaching Performance. The purpose of this Appraisal system is to motivate and encourage to the faculties to give his/ her best to enhance the quality overall. The College facilitates the best faculty/ teacher award every year. Performances of faculties are evaluated on following criterions. Integrity : 10 Marks Service Length : 10 Marks Sincerity, Hardworking & Punctuality : 10 Marks Behaviour with Colleagues, Subordinates & with students : 10 Marks Academic Performance : 20 Marks Teaching Performance : 40 Marks

The Institution also has the appraisal mechanism for non-teaching staff members. On the basis of academic and professional qualifications, responsibilities taken by staff member, professional competencies observations have been recorded and verified by the Principal every year.

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/Download/4a_Faculty%20Appraisal%20Mechanism.pdf">http://santharidasscollege.com/Download/4a_Faculty%20Appraisal%20Mechanism.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sant Hari Dass College of Higher Education has a mechanism for internal and external audit to ensure financial compliance. The internal audit is conducted twice in a year by the internal financial committee of the institution. Committees verify the income and expenditures of a year and submit the detail report to the management. External audit is conducted once in every year by a chartered accountant who audits the balance and Income & expenditure of the institution and submits the report to management. Audits are based on generally accepted auditing standards. In this report auditor express their opinion on the financial statements. An audit includes the following: An examination which is based on evidence to support the amount and disclosures in financial statements. Audit also includes assessing the accounting principles used. Evaluation the overall financial statements

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/index.php">http://santharidasscollege.com/index.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

SHDCHE adopts the following strategies for mobilization of funds and the optimal utilization of resources.

**MOBILIZATION OF FUNDS:** Sources of income 1. The student fee is the main source of income for the institute. 2. Other sources' of revenue Transport Fee Bank Interest Interest On FDR 3. Institute also raised funds by utilizing infrastructure and other facilities for examination centre (Government Utilization of funds To mobilize the above funds All the expenditures are allocated on repair and maintenance of college building, salaries of the staff, staff welfare, student scholarship, on Events such as convocation, freshers and farewell etc...

#### **OPTIMUM UTILIZATION OF RESOURCES:**

Our institution has the provision to sanctioned travel expenses for those faculties who are willing to present a research paper or wants to attend national conference anywhere in India. Our faculties are encouraged to use best ICT tools and equipments to

make teaching and learning process more effective. Apart from course curriculum duration determined by the university, we provide extra classes to our slow learners with the use of available facilities and infrastructure. The college infrastructure is utilized for the exam centre (Government examinations/University Examinations).

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/index.php">http://santharidasscollege.com/index.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

the quality assurance strategies and processes SHDCHE attempts to chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy.

Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. The IQAC at DEI was constituted on 11 oct 2016. Since then, it has been performing the following tasks on a regular basis: 1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every four times in a academic year. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities: (a) Annual Quality Assurance Report (AQAR) (b) Self-Study Reports of various accreditation bodies (ISO 9001,

NAAC) (c) Appraisal System for staff. (d) Stakeholder's feedback  
(e) Process Performance & Conformity (f) Action Taken Reports r.

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/Minutes%20of%20IQAC%20Meeting_2022-2023.pdf">http://santharidasscollege.com/Minutes%20of%20IQAC%20Meeting_2022-2023.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of our institute continuously reviews and take initiatives to improve the quality of the teaching-learning process. Teaching learning process, structures & methodologies In order to meet the objectives of the regulating bodies, the Institute has developed robust strategies and action plans to ensure effective implementation of the curriculum mandated by the University so that the fruitful programme outcomes could be ensured. Academic review through evaluation process Academic review through periodical meetings Feedback mechanism. IQAC meets four time in a academic session to plan and review implementation of plans.

File Description	Documents
Paste link for additional information	<a href="http://santharidasscollege.com/Minutes%20of%20IQAC%20Meeting_2022-2023.pdf">http://santharidasscollege.com/Minutes%20of%20IQAC%20Meeting_2022-2023.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://santharidasscollege.com/Minutes%20of%20IQAC%20Meeting_2022-2023.pdf">http://santharidasscollege.com/Minutes%20of%20IQAC%20Meeting_2022-2023.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

SHDCHE is sensitive and committed towards gender equity issue. To creating awareness among students about respect for all human beings & that everyone is valued and favored equally regardless of their gender. The following Measures initiated by the Institute to promote gender equity are: Gender equity in curriculum: To promote the gender equity a subject namely "Gender School & Society" has covered in B.Ed Programme Institute organized and conducted webinar on self care and Wellbeing of women in collaboration with Sashakt Bharat Nirman Educational and welfare foundation NGO. On 12th November 2021, 2022, Cultural committee of the Institute in collaboration with Sashakt Bharat Nirman Educational and welfare foundation (NGO), conducted a Poster making competition. The theme of competition was "save girl child". A woman employee of the Institution shall be eligible for paid Maternity Leave for a maximum period of Three (3) months and Fifteen (15) days for any ruination of pregnancy. Apart from above our institution has following facilities for safety and security of women candidates. CCTV camera Visitors register at the entry gateIn campus Medical facility by female doctor Female member in grievance Redressal cell Girls common rooms Indoor & outdoor games for Men & Women students Mentor-mentee system Grievance Redresser cell

File Description	Documents
Annual gender sensitization action plan	<a href="#">NIL</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">SHDCHE provides Specific facilities for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children and free transportation</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

SHDCHE has efficient strategy to reduce environmental menace in order to control the hazardness of the all kinds of waste. Following steps used to be taken by the institution. Solid waste management Although we are concerned about the measures of water management, as we are very concerned about the hazardous of these waste ,which is no longer useful ,so our institution is keen attentive towards waste management .The solid waste are used to be collected, treated and disposed carefully by the municipality by time to time.

Liquid waste management Liquid waste management is one of the biggest challenges basically of urban sanitation, we used to manage it very carefully, all the liquid waste is used to remove in sewage periodically. E-waste management E- waste is the most generated waste around us and if this waste is not handled, it can cause major problems so being concerned about its affect we use to collect all these E- parts which is wasteful which is no longer in use ,is disposed into non-biodegradable dustbins ,from where it is



collected by the recyclers for further treatment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="http://santharidasscollege.com/Download/Waste%20Management%20System.pdf">http://santharidasscollege.com/Download/Waste%20Management%20System.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**



<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>										
<table border="1"> <thead> <tr> <th data-bbox="86 441 539 506">File Description</th> <th data-bbox="539 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 647">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 506 1436 647"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 647 539 748">Certification by the auditing agency</td> <td data-bbox="539 647 1436 748"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 748 539 851">Certificates of the awards received</td> <td data-bbox="539 748 1436 851"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 851 539 916">Any other relevant information</td> <td data-bbox="539 851 1436 916"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>	Certification by the auditing agency	<a href="#">View File</a>	Certificates of the awards received	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>										
Certification by the auditing agency	<a href="#">View File</a>										
Certificates of the awards received	<a href="#">View File</a>										
Any other relevant information	<a href="#">View File</a>										
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>C. Any 2 of the above</b>										
<table border="1"> <thead> <tr> <th data-bbox="86 1471 539 1536">File Description</th> <th data-bbox="539 1471 1436 1536">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1536 539 1637">Geo tagged photographs / videos of the facilities</td> <td data-bbox="539 1536 1436 1637"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1637 539 1778">Policy documents and information brochures on the support to be provided</td> <td data-bbox="539 1637 1436 1778"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1778 539 1881">Details of the Software procured for providing the assistance</td> <td data-bbox="539 1778 1436 1881"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1881 539 1946">Any other relevant information</td> <td data-bbox="539 1881 1436 1946"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<a href="#">View File</a>	Policy documents and information brochures on the support to be provided	<a href="#">View File</a>	Details of the Software procured for providing the assistance	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>	
File Description	Documents										
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>										
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>										
Details of the Software procured for providing the assistance	<a href="#">View File</a>										
Any other relevant information	<a href="#">View File</a>										
<b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other</b>											

diversities (within 200 words).

Our institution initiates to build and promote an environment for cultural and spiritual values among the students and staff. Various commemorative days are celebrated to bring harmony and to develop the emotional and religious feelings among the students and the faculty members. like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, plantation, Women's day, Yoga day, festivals. To inculcate the cultural and religious values all the festivals are also celebrated in campus. Like: Diwali Dashara Mela celebration, Holi celebration, New Year celebration, Lohri celebrations, etc. Apart from the above toinculcating value system among the students. We provide platform to pay their responsibilities towardsthe national development through contribute their efforts to community and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To inculcate the constitutional obligations, values, rights, duties and responsibility in students SHDCHE conducted following activities SWACHHATA ABHIYAN Sant Hari Dass College of Higher Education in association with Sashakt Bharat Nirman Educational and welfareFoundation (NGO) organized Swachhta Abhiyan in Chhawla ward. TREE PLANTATION DRIVE Sant Hari Dass College of Higher Education in association with Local Development Committee (RWA) Qutub Vihar-II organized Tree Plantation Drive in Qutub Vihar with MLA Shri Gulab Singh Yadav and resident of Qutub Vihar. some subjects are added in curriculum by the university: 1. corporate Governance, Ethics & social Resposibilty of Business (206 BBA) 2. Value Addition (B.Ed Programme)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Celebration of national and International Festival is great way to understand the heritage of India and learn about the importance of various festivals. It inculcates enthusiasm, sensitivity, creativity and togetherness. Such celebrations bring the student closer to each other's tradition and cultural beliefs and develop respect and understanding for each other's customs and traditions. Under the aegis of "Azadi ka Amrit Mahotsava", CCA committee has celebrated national, International days and festivals with students and staff. like Independence Day, Janmashtmi, teacher's day, Lohri, Diwali celebration, Gandhi Jayanti, Holi,**

international yoga day, kavi sammelan on hindi Diwas and National Education Day. Each and every performance seems innovative and unique in its own way.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**ANNEXURE ATTACHED**

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is having all its endeavour to provide education to the students, mostly residing in the rural areas, by which character is formed, intellect is expanded, strength of mind is increased and so that they contribute towards Nation Building. In this course of action college has its action plan for providing platform with Innovative teaching pedagogy by which students improve their knowledge, skills and attitude by organising, participating and performing various events and activities throughout the session. In tune of above, students, staffs and faculty members are also involved and given opportunities to extend their footprints in communities and environmental eco-system by various events and activities duly framed at the beginning of the session. Over and above, to pursue Global Standards of Excellence in our endeavours for nurturing the pillars of the Nation, the Institute is committed to design, develop and maintain the value based

quality education through the process of self-evaluation and continuous improvement.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1.To strengthen the feedback mechanism, institute is planning to develop employer feedback system to improve the teaching learning methodologies.

2.Teachers will be given continuous opportunities for selfimprovement and to learn the latest innovations and advances in their professions. These will be offered in multiple modes, including in the form of local, regional, state, national platforms so that teachers may share their ideas and can apply the same.